

**CARLE PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
High School Auditorium
7:00 p.m. Thursday – December 12, 2013**

Pledge: President Dennis

Prayer: Trustee DiFrisco

Ser. 13	Business Meeting	12/12/13
Ser. 12	Special Executive Session Meeting	11/25/13
Ser. 11	Workshop Meeting	11/14/13

AGENDA
CALL TO ORDER

“COMMON CORE FORUM”

Moderated by Ms. Christine Finn

RECOGNITION: **“The 2013 Prudential Spirit of Community Award Winners”**
Presented by Mr. Thomas DePaola, Principal MS/HS

“6th – 8th Grade Science Fair Winners”
Presented by Mr. Thomas DePaola, Principal MS/HS

Presentation: **“Annual Fire Inspection Report”**
Presented by Fire Inspector Matthew Brennan

1. Approve: Minutes of the Board of Education Meeting for:

- 1.1 November 14, 2013**
- 1.2 November 25, 2013**

COMMENTS:

**Board Members
Superintendent
Visitors**

CONSENT AGENDA ITEMS

2. Financial Reports

2.1 Treasurer’s Report for October 2013

2.2 General Fund Warrants
Period of 11/01/13 to 11/30/13
Warrants # 16, 17, 18 and 19 **1,209,225.36**

2.3 Special Aid Fund Warrants # 9, 10 and 11 **46,177.83**

2.4 Cafeteria Warrant # 3 **20,006.61**

2.5 Capital Fund Warrants # 8, 9 and 10 **12,417.79**

- 2.6 Trust and Agency Fund Warrants # 11 and 12 37,894.14
- 2.7 Budget Status Report – All Funds
Revenue Status Report – All Funds
Trial Balance – All Funds
(Under Separate Cover)

3. Personnel

NAME	SERVICE AREA	STEP	EFF. DATE
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3.1 **RESOLVED:** that the Board of Education accepts the following non-instructional resignations:

Bryan Offermann	Teacher Aide/Special Education Rushmore		11/15/13
Anne Rega	Food Service Worker part-time, substitute District		11/20/13
Anne Rega	Cafeteria Monitor part-time, substitute District		11/20/13
Patricia Kearney	Clerk part-time, substitute District		12/13/13
Catherine Wetzel	Clerk part-time, substitute District		12/13/13

3.2 **RESOLVED:** that the Board of Education approves the recision of the following instructional appointment:

Lisa Vernola	Substitute Teacher District		12/16/13 (2013-2014 school year)
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3.3 **RESOLVED:** that the Board of Education approves the following instructional appointments:

SUBSTITUTE TEACHERS 2013 - 2014

Effective December 13, 2013, the following individuals have been recommended as substitute teachers for the 2013-2014 school year:

Kristyn Cozier	Kirstin Early	Ryan Fitzgerald
Evelyn Mastriano	Carina Mirchandani	Tara Werner

Note: Required documentation and fingerprint clearance is on file for the above-listed individuals.

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3.4 RESOLVED: that the Board of Education approves the instructional change of salary for the following teacher, effective retroactively to September 1, 2013:

Joanne Royals	From:	MA+40 Step 11
	To:	MA+50 Step 11

3.5 RESOLVED: that the Board of Education approves the following appointments for the Middle School/High School Academic Intervention Services (AIS) / Regents and Regents Competency Test (RCT) Review Classes, per teachers' contract:

Jeananne Sullivan	Teacher – Global Studies Regents and RCT	1/6/14
	(14 days x 1 hour/day = Total of 14 hours)	

Joan Caliendo	Teacher – US History Regents and RCT	1/6/14
	(14 days x 1 hour/day = Total of 14 hours)	

4. Budget Transfer

4.1 RESOLVED: that the Board of Education approves a budget transfer in the amount of \$11,569.00 from H2034.293-40-0313 (HS Auditorium G/C) to H2034.200-40-0313 (HS Auditorium-Equipment) to provide funds to purchase a wireless MIC system for the auditorium as per the attached.

5. Budget Revision

5.1 RESOLVED: that the Board of Education approves an increase in the 2013-2014 General Fund Revenue and Appropriation Budgets in the amount of \$2,977.35 for the reimbursement from NYSIR for the lightning damage on July 10, 2013 as per the attached.

6. Donation – (Eagle Project)

6.1 RESOLVED: that the Board of Education approves the donation from Jack DiFrisco in the amount of \$75.00. Jack collected donations for his Eagle Project, that was completed here in the District, and this money is the balance remaining in the account as per the attached.

7. Advisory Audit Committee to Assist the Board of Education

- 7.1 RESOLVED:** that the Board of Education establishes an audit committee to assist the Board of Education in the oversight of both the internal and external audit functions. The requirement to create the audit committee was established by Education Law §2116-c. According to §2116(4), the role of an audit committee shall be advisory, and, pursuant to the Charter created by the Board of Education on file, any recommendations it provides to the Board shall not be substituted for any required review and acceptance by the Board of Education.

The following members are hereby appointed to the Advisory Audit Committee to serve a term of membership of one year, from December 13, 2013 through December 12, 2014:

John DiFrisco
Michael Going
Lawrence F. Zaino, Jr.

BE IT FURTHER RESOLVED that any member of the Board of Education who is not a member of the audit committee, may attend any meetings of the audit committee as authorized by this resolution.

8. Corrective Action Plans

- 8.1 RESOLVED:** that the Board of Education approves the corrective action plans for the internal audits covering Capital Assets and Food Service Operations and authorizes the Board of Education President to execute same.

9. Corrective Action Plan

- 9.1 RESOLVED:** that the Board of Education approves the corrective action plan for the items raised in the management letter that resulted from our external audit for the period ended June 30, 2013 and authorizes the Board of Education President to execute same.

10. Committee on Special Education

- 10.1 RESOLVED:** that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

11/05/2013

11/06/2013

11/07/2013

11/08/2013

11/22/2013

12/02/2013

11. Committee on Pre-School Special Education

11.1 RESOLVED: that the Board of Education has arranged for appropriate programs and services commensurate with CPSE/CSE determination meetings held as follows:

MEETING DATE

11/13/2013

11/20/2013

11/26/2013

12/02/2013

Comments

Adjournment